

By engaging to rent William Morton Visuals' studio (herein after referred to as the "Studio") you, the undersigned (herein referred to as the "Renter"), hereby state that you have read, fully understand and agree to be bound by the following terms and conditions.

WAIVER

William Morton Visuals rents its facility, including some equipment, to its customers with the understanding that in no event shall William Morton be held liable for direct, indirect, incidental, or consequential damage due to the use of this facility or equipment used by its customers. I hereby waive and hold harmless William Morton from any incidents or accidents which may occur to or by persons either renting or associated with the renting of the photographic studio facilities located at 1205 J Street, Suite A, San Diego CA 92101 on the dates noted, or any additional dates added later. The Studio requires proof of insurance for rentals. Photographers with business insurance may submit a Certificate of Insurance naming "William Morton" as co-insured for the applicable date(s). Most insurance companies will provide this at no charge or for a minimal processing fee. Alternately special "event insurance" is available from several companies online. If not provided, an additional \$200 will be added to your rental costs and we will secure the insurance for you. Once the contract is signed we are relieved of all responsibility for unforeseen circumstances (i.e., fire, mechanical building breakdowns, etc.). Should the unexpected occur, rental fees, less expenses, will be fully refunded.

PAYMENT

Renter will provide full payment for all reservations of studio space in US funds, either in cash, company check or credit card. Renter's date will not be held until the Reservation Fee is received and cleared.

TERMS

Renter shall be solely responsible for the conduct and welfare of all persons accompanying Renter while on the Studio's premises. Renter acknowledges that a Studio representative will be present in the studio/office during Renter's use thereof.

Renter will leave studio clean and neat just as they found it; with furniture put back in place, all lights, sound system and equipment turned off, and trash removed. If not, a minimum of \$50 cleaning fee will be applied. Renter also agrees that if any equipment, furniture, fixtures, etc. are mishandled, broken, ruined or stolen while they are using the studio that they will replace the items or pay any repair or replacement costs within 48 hours. Items left after 7 days will be assumed abandoned and may be discarded.



1205 J Street, Suite A | San Diego CA 92101
p 858.964.4664 | f 858.964.4668 | www.JStreetStudio.com

RATES

- Rates are \$175 for 1/2 day (up to 4 hours) and \$300/day (8-10 hours). A normal business day is 8:00am-6:00pm, but can be varied if prearranged with Studio.
- Reservation Fee of 50% is required to secure your date. This will be applied towards your rental. The Balance is required *prior* to usage, without exception.
- Overtime hours at \$50/hr, if available. Late hours (after 9pm) assessed at \$100/hr.
- Areas outside the Studio belong to other building tenants and are not included in rental rates. Use of common areas must not interfere with other building tenants.
- Expendables are priced separately. Seamless paper \$5/yd.

CANCELLATION

- 48 hours or less = 50% of rental fees charged (no refund of Reservation Fee)
- 48 Hrs to 1 week = 25% of rental fees charged (refund 50% of Reservation Fee)
- More than 1 week = Full refund of Reservation Fee
- If the Studio must cancel Renter’s reservation, Renter will receive a full refund. Studio reserves the right to refuse reservations at its sole discretion.

Please Print Clearly

Renter’s Full/Business Name: _____

Mailing Address: _____

Phone(s): _____ Email: _____

Booking Date(s): _____ Booking Start Time: _____ Booking End Time: _____

If faxing/emailing this form and using a credit card, please enter the information below:

I authorize a charge of \$_____ for Studio Rental fees:

CC # _____ - _____ - _____ - _____ Exp: ____/20____ CVV: _____

Printed name: _____ Signature: _____

EXECUTED BY THE PARTIES AS PROVIDED BELOW:

| STUDIO | CLIENT |
|---------------|--------|
| Name: _____ | _____ |
| Signed: _____ | _____ |
| Date: _____ | _____ |

This document may be scanned and Emailed to info@jstreetstudio.com or faxed to 858.964.4668.